



Parent Handbook

5780
2019 – 2020

“Educate the child according to his way; even when he gets old, he will not depart from it.”

(Proverbs 22:6)



Contact Information

Phone 732-377-9551
 Email info@monmouthtorahlinks.org
 Website www.monmouthtorahlinks.org
 Facebook www.facebook.com/TorahLinksHS/

Monmouth Torah Links Rabbi and Director

Rabbi Yitzchok Oratz 908-770-9200
 Yitzi777@gmail.com

Hebrew School Director

Rabbi Shmuel Katz 848-223-8170
rabbi.katz@monmouthtorahlinks.org

Hebrew School Principal

Mrs. Schreiber 908-770-9349
sschreiber@torahlinks.org

School Address 70 Amboy Road, Morganville, NJ 07751
 Mailing Address 70 Amboy Road, Suite 101, Morganville, NJ 07751

The administration can be reached at the Monmouth Torah Links office at 732-377-9551. Please leave a voicemail and your call will be returned as soon as possible.

If you need an immediate response you can contact Mrs. Schreiber at 908-770-9349 or Rabbi Katz at 848-223-8170.

School Announcements

All school announcements and special events will be sent to you via email and will be posted on our Facebook page, www.facebook.com/TorahLinksHS/, prior to that Sunday. Please read the weekly email each week to ensure that you don't miss any relevant information.

Like us on Facebook to get all updates and to see the weekly pictures!

Attendance

To fully benefit from our rich and exciting program, consistent attendance is crucial. Please email the office at info@monmouthtorahlinks.org by **4:00 PM, Thursday** to let us know of an impending absence. If an unexpected absence arises past that point, please email the office as soon as you are aware of the absence. Attendance is taken weekly, and teachers are instructed to follow up with a phone call to any student who is absent for more than two consecutive weeks.

Arrival and Dismissal

Doors open at 9:45 AM. Students are expected to be ready to begin class at 10:00 AM. To prevent the disruption of late arrivals, **please** ensure that your child arrives a few minutes **before** school begins. Dismissal is at 12:30 PM and parents are invited to join the announcements and schmoozing that accompany lunch at 12:15.

Early pick-up

To pick up your child early, please email the office at info@monmouthtorahlinks.org as soon as you are aware of the early pick-up. When you arrive at the school, please come to the office to sign your child out on the sign-in sheet and we will call your child from their classroom. Please be aware that the teachers are instructed not to allow any student to leave early unless they are called by the office staff.

Inclement Weather

In case of inclement weather, we will send out an email of any unexpected school closings. You can also check our Facebook page or contact Mrs. Schreiber at 908-770-9349 or Rabbi Katz at 848-223-8170.

Snacks

Please do not send any food or drink with your child. The school will provide a light snack, as well as a tasty lunch. Please note, if your child does bring any snacks, we will not allow him/her to eat it.

Lunch

On a regular basis, we order pizza from Capri Kosher Pizza. Approximately once a month our dedicated volunteers, the Litskys', cook a delicious pasta lunch. We will try to include what the lunch will be in our weekly newsletter.

Kippot (Yarmulkas) & Tzitzis

Every new boy who joins the school will receive a beautiful school *Kippa/Yarmulke* and *Tzitzis*. He will be responsible to ensure that it does not get lost or damaged. Please ensure that your son comes in wearing his Kippa and Tzitzis every week.

Note: Any student continuing at the school, who has lost his yarmulke or Tzitzis, is required to purchase a new one at the start of the year. Please bring payment to the office and we will order the missing item for you. Alternately, you can order a replacement via <https://torahlinks.wufoo.com/forms/mtl-supplies-replacement/>

Siddur

Every child will receive their own *siddur* personalized with his/her name on it in middle of the fourth grade. Replacement siddurim can be purchased through the office for \$20 or via <https://torahlinks.wufoo.com/forms/mtl-supplies-replacement/>.

Homework

Hebrew reading is an essential focus of our Hebrew school. To help your child to succeed, your input as a parent is crucial. Please encourage your child to make Hebrew reading homework part of his/her weekly routine, so that he/she can maintain consistent progress.

We have included a Hebrew reading 'cheat sheet' for those of you who do not read Hebrew.

Safety

At Monmouth Torah Links Hebrew School your child's safety is of paramount importance. During school hours the building is secured with an armed guard. Our staff includes trained CPR staff members and we have a fully stocked First-Aid kit on premises. In event of any suspected injury the appropriate first-aid will be administered, and the parents contacted.

Medical Conditions

If your child(ren) has any medical conditions which require medication in school (i.e., Epi-Pen, inhaler, etc.), PLEASE provide the necessary medication, along with a doctor's note, allergy-action plan, etc., so we are properly notified and prepared.

Respect for School Property

Please see the student responsibility form, which needs to be filled out and given in to the office on the first day of school, September 8th.

Standards of Behavior

Monmouth Torah Links Hebrew School students are expected to maintain a high standard of behavior. It goes without saying that any violence or foul language will not be tolerated.

Cell Phone Policies

Cell-phones must be OFF during class – not on vibrate or anything similar. Please inform your children that if their cell-phone is found to be on during class, it will be held by the teacher until the end of class. Please relay all messages to your child before school. If you need to contact your child during school, please call the office 732-377-9551 and we will relay the message to your child.

Meet-the-Principal & Bar-Bat Mitzvah Meetings

Please make every effort to attend these meetings. They will provide valuable information for your child's education.

Sunday, September 15th

10:10-10:30 3rd grade Meet the Principal Meeting

11:55-12:15 4th grade Meet the Principal Meeting

Sunday, September 22nd

10:10-11:00 5th & 6th grade Bar & Bat Mitzvah Info Session

Parent/Teacher Phone Conferences

Parent Teacher Conferences is scheduled for December 17th, 18th, and 19th. On one of these days, your child's teacher will reach out to you to discuss your child's progress. Please reach out to Mrs. Schreiber at 908-770-9349 at any point to discuss any concerns.

Bar and Bat Mitzvah Program

We have a Bar-Bat-Mitzvah informational packet in the office. If you would like, please ask the office for a copy.

Teen Programs

At MTL Hebrew School we LOVE teenagers! The more energy and wackiness the better! For more information on how to give your post Bar/Bar mitzvah child a weekly dose of Jewish volunteering, learning and genuine fun, contact Mrs. Schreiber at 908-770-9349.



Calendar Highlights

Our school calendar includes many events, both during and outside of school time, that will greatly enrich this experience for the entire family. We strongly encourage you to add the MTL Hebrew School calendar to your Google Calendar. You can access the calendar on the Hebrew School page of our website. Please ensure that you consistently check your weekly email for calendar updates. We strongly encourage our parents and children to attend as many of these exciting programs as possible, as they are an integral part of the children's experience. In addition, we are confident that parents will enjoy and gain from them as well.

Shabbaton (Friday Night Shabbat Dinners)

One such very important program is our student's family Friday night dinner. Each family will have the opportunity to experience a beautiful Shabbos at the home of MTL staff. Please respond in a timely fashion to set up a date. You will enjoy delicious food and uplifting song and spirit. We are confident that this experience will be enjoyed by all and we very much hope you will attend.

For any questions, please call Rabbi Oratz.

Adult Education

Yes, even YOU can learn to read Hebrew! Whether you are a complete beginner, or are looking to improve your skills, you will be amazed at what you can master with our weekly Adult Hebrew reading. Please contact the office.

MTL Sponsorship Opportunities

As a Not-for-Profit organization, Monmouth Torah Links depends on its generous and dedicated donors for its continued success.

In light of the fact that we do not ask for building or other 'hidden costs', we respectfully request your support by attending the Annual **Monmouth Torah Links fundraiser**. Our Hebrew School parents and families who have come in the past have always had a great evening, and we look forward to your attendance this year!

Looking forward to another fabulous year!

Rabbi Yitzchok Oratz

Rabbi & Director of Monmouth Torah Links

Mrs. Shulamis Schreiber

School Principal

Rabbi Shmuel Katz

School Director

Mrs. Malki Gewirtz

Hebrew Reading Coordinator

Miss Huvi Hoberman

Office Manager